

**Guidelines for Visiting CSDC**  
**(Temporary adjustments made in response to COVID-19 pandemic)**

- **In-Person Presence:** As always, UH Mānoa students are welcome and encouraged to seek services at CSDC. However, we ask that you help us to minimize the number of individuals who are physically present inside the Center at any given time. Please call to schedule an appointment. Unless it is necessary to do so, please refrain from having another person accompany you to the Center. For faculty, staff, family, and friends with concerns regarding a student, please contact the front desk at (808) 956-7927 rather than walking the student to CSDC.
- **Arrival:** For scheduled appointments, please wait outside of the building and contact the front desk 10 minutes prior to your appointment time to notify us of your arrival. If you are coming to CSDC for other purposes (e.g. prescription pick-ups, deliveries, etc.), advanced notice of your visit would also be greatly appreciated.
- **Face Coverings:** Face coverings are required for all individuals who enter CSDC. If you do not have your own, one will be provided to you free of charge. It is very important that you wear the face covering properly, fully covering your nose and mouth, for the entire duration of your visit. If you have any concerns about your face covering or about wearing one, please speak with a staff member.
- **Hand Sanitizer/Hand Washing:** Upon your arrival at CSDC (and during your time with us, after your appointment, etc.), please use the available hand sanitizer. In addition, restrooms are located across from the elevators on each floor of the building. You are encouraged to wash your hands with soap and water for a minimum of 20 seconds, and dry them thoroughly.
- **Wellness Screening:** During check-in, a staff member will take your temperature and ask you to complete a brief questionnaire related to COVID-19 symptoms and recent travel. If you are not feeling well, please stay home and contact the front desk to reschedule your appointment. If you believe you may have had exposure to COVID-19, please contact your healthcare provider.
- **Physical Distancing:** Please practice safe physical distancing by maintaining 6 feet of space between you and others at all times during your CSDC visit. We have also made changes to our waiting room to support physical distancing. Please refrain from moving/adjusting the spacing between any of the chairs and/or other furniture.
- **Cleaning and Sanitizing:** To protect the health and safety of all, CSDC staff are following strict cleaning guidelines. High touch/common areas (e.g. door handles, chairs, etc.) are repeatedly and thoroughly sanitized multiple times throughout the day. Therapy rooms are also cleaned extensively in between client appointments.